**Student Behavior Policy**

**[Program Name]**

[Program Name] staff will guide students to manage their own behavior. [Program Name] will follow behavior policies established for the normal school day.

Students will be expected to:

1. Respect the rights and property of others.
2. Follow directions from staff and cooperate with others.
3. Practice habits of good health, safety and cleanliness.
4. Refrain from damaging school and personal property.
5. Refrain from physical fighting or excessive contact.
6. Refrain from inappropriate behavior and language.

Corrections for misconduct will depend on the frequency and nature of the offense. For definitions of Minor Problem Behaviors and Major Problem Behaviors see next page:

​**Minor Problem Behavior**​: Staff will give a verbal reprimand and have a discussion with the student concerning the misconduct.

**Major Problem Behavior**​: Staff will have a discussion with the student concerning the misconduct and develop a plan for correction. Staff and the student will fill out an incident report. This report must be signed by parent/guardian and returned the following day, which will be placed in the student’s file. Site Coordinator will make a parent contact and inform the program director of the offense(s).

If a student exhibits 3 major problem behaviors, minor problem behaviors continue to repeat and can’t be corrected through the above measures or a behavior is of a serious nature, it may result in suspension or termination from the program as determined by the [Program Name] staff.

**Minor Problem Behavior Definitions**

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| Cheating | Dishonesty of any kind with respect to examinations, course assignments, or alteration of records |
| Continued Disruption | Student engages in low intensity, but inappropriate disruption |
| Inappropriate  Language | Student engages in low intensity instance of inappropriate language (rude, crude) |
| Inappropriate Physical contact | Student engages in non­serious, but inappropriate physical contact—touching, pulling hair, little pushing and shoving |
| Inappropriate use of work time | Student does not use classroom time to complete work. |
| Lying | Student delivers message that is untrue. |
| Non-compliance | Failure or refusal to comply. |
| Other | Student engages in any other minor problem behaviors that do not fall within the above categories |

**Major Problem Behavior Definitions**

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| Abusive language/ Profanity | Verbal messages that include swearing, name calling or use of words in an inappropriate way. |
| Bullying | Student treats others in an overbearing or intimidating manner. (To make one's way aggressively.) |
| Continual Minor Misbehavior | Student continues with minor misbehavior after several attempts to correct it. |
| Defiance | Refusal to follow directions, talking back and/or socially rude interactions. Continual non­compliance after implementing several strategies for students to comply. |
| False alarm | Student pulls the fire alarm or delivers a message of possible explosive materials being on­campus, near campus, and/or pending explosion. |
| Fighting/ physical  Aggression | Actions involving serious physical contact where injury may occur (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). |
| Property Misuse | Student engages in inappropriate (as defined by school) use of school property, desks, bathrooms, cell phone, pager, music/video players, camera, and/or computer. |
| Theft | Student is in possession of, having passed on, or being responsible for removing someone else's property or has signed a person's name without that person’s permission. |
| Threat | Student delivers disrespectful messages (verbal or gestural) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes. Disrespectful messages include negative comments based on race, religion, gender, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities or other personal matters  Declaration of an intention or a determination to inflict harm on another   1. An expression of an intention to inflict pain, injury, evil, or punishment. 2. Warning​ ­ a message informing of danger or harm |
| Vandalism | Student participates in an activity that results in substantial destruction or disfigurement of property. Student deliberately impairs the usefulness of property. |
| Weapons | Student is in possession of knives or guns (real or look alike), or other objects readily capable of causing bodily harm. |
| Other | Problem behavior causing this referral is not listed above. Staff using this area will specify the problem behavior observed. |